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**From:** Potter, Gina (HRD)  
**Sent:** Wednesday, November 23, 2005 9:20 AM  
**To:** Farak, Sonja (DPH)  
**Subject:** Excel Intermediate Class Postponed

November 23, 2005

Dear Sonja,

This is a notice to inform you that the November 28th, Excel Intermediate training course has been postponed to a later date due to low enrollment. We will contact you soon regarding the new dates. Sorry for the inconvenience. Please call or e-mail me if you have any questions or concerns.

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